

RESOLUTION NO. 1148-20
A RESOLUTION AMENDING THE BUDGET FOR FISCAL YEAR 2020

WHEREAS, Section 703 of Article VII of the Charter of the Town of Bel Air provides that no public money be expended without having been appropriated by the Board of Town Commissioners; and

WHEREAS, Section 704 of Article VII of the Charter of the Town of Bel Air provides that any transfer of funds between appropriations for different purposes shall be approved by a majority of the Board of Town Commissioners; and

WHEREAS, the Town will be receiving and expending additional funds; it is therefore necessary to account for such receipts and appropriate these funds as expenditures in the corresponding accounts; and

WHEREAS, the Town will be transferring funds from various departments to fund overages in other departments; and

WHEREAS, there are a number of monetary adjustments which are deemed necessary and it is considered advisable to adjust some estimated revenues and expenditures; and

WHEREAS, this Resolution provides that by adopting this Amended Budget, the Board of Town Commissioners has properly appropriated additional funds to be spent in the areas on the Amended Budget;

NOW, THEREFORE, BE IT RESOLVED by the Board of Town Commissioners, that the Amended Budget be approved;

AND BE IT FURTHER RESOLVED that this Resolution shall take effect on the ____ day of May, 2020.

INTRODUCTION:

PUBLIC HEARING:

ENACTMENT:

EFFECTIVE:

AYES:

NAYES:

ABSENT:

Amy Chmielewski, Chairman
Board of Town Commissioners

Michael L. Krantz
Town Clerk

**TOWN OF BEL AIR
BUDGET AMENDMENT PROPOSAL
REVENUES
FY 2020**

I. GENERAL FUND	Approved FY20 Budget	Proposed Changes Inc (Dec)	Amended FY20 Budget
<u>Operating Revenues</u>			
Real Property Taxes	\$7,224,937	40,761	\$7,265,698
Half-year Taxes	9,127	13,000	22,127
Personal Property Taxes - Unincorporated	8,000		8,000
Public Utilities Corporation	408,000		408,000
Ordinary Business Corporations - Incorporated	500,000		500,000
Penalties & Interest	35,000		35,000
Income Taxes	1,350,000	(100,000)	1,250,000
Admission & Amusement Taxes	55,000	(12,000)	43,000
Motor Vehicles (SHA)	470,194		470,194
Police Protection Grant	248,753		248,753
Business Licenses	65,000		65,000
Public Works Fees	35,000	20,000	55,000
Planning & Zoning Fees	22,000	(12,000)	10,000
Cable TV Franchise	140,000	6,000	146,000
Liquor Licenses	0		0
Bulletproof Vest Grant	1,850		1,850
Governor's Office Crime Prevention Grant	3,177	15,000	18,177
Miscellaneous Grants, MD	12,500	8,200	20,700
Financial Corps. - County Grant	8,458		8,458
Harford County Tax Rebate	1,165,272		1,165,272
Traffic Grants	8,000		8,000
Miscellaneous Grants	20,000		20,000
Bel Air Armory Fees	87,500		87,500
Police & PW Overtime Reimbursement	25,000		25,000
Police Security (Overtime) Schools	25,000	(6,400)	18,600
Police Reports	1,500		1,500
False Alarm Fees	19,000		19,000
Red Light Camera	450,000	(50,000)	400,000
Miscellaneous Income	5,000	19,000	24,000
Finance Fees	9,900		9,900
Administration Fees	575		575
MAWC Well Fees	5,000		5,000
Interest on Investments	135,000	27,800	162,800
MD Homebuilder Guaranty Fund	800		800
Seized Property	4,000		4,000
Rental Income-Armory Marketplace	23,606	6,500	30,106
Alliance Contribution	7,350		7,350
Rockfield Foundation Contribution	8,300		8,300
Vehicle/Equipment Sale Proceeds	18,000		18,000
Vehicle/Equipment Proceeds	450,000	(5,266)	444,734
<u>Total Operating Revenues</u>	\$13,065,799	(\$29,405)	\$13,036,394
Transfer from Capital Reserve	0	200,930	200,930
Transfer to Seized Property Reserve	(2,000)		(2,000)
Transfer from Sewer Fund	329,313		329,313
Transfer from Parking Fund	245,527		245,527
<u>GENERAL FUND TOTAL REVENUES</u>	\$13,638,639	\$171,525	\$13,810,164

**TOWN OF BEL AIR
BUDGET AMENDMENT PROPOSAL
REVENUES
FY 2020**

	<u>Approved FY20 Budget</u>	<u>Proposed Changes Inc (Dec)</u>	<u>Amended FY20 Budget</u>
<u>II. SEWER FUND</u>			
Revenues			
Sewer User Charges	\$2,338,161		\$2,338,161
Bay Restoration Fee Interest	3,700		3,700
Other Revenue	11,425		11,425
Miss Utility Fees	42,000		
Interest Income	102		102
User Benefit Fees	35,945		35,945
Connection Fees	<u>50,000</u>		<u>50,000</u>
<u>SEWER FUND TOTAL REVENUES</u>	<u>\$2,481,333</u>	<u>\$0</u>	<u>\$2,439,333</u>
<u>III. PARKING FUND</u>			
Revenues			
Meter Collections	\$182,000		\$182,000
Parking Fines	135,000		135,000
Lease Fees	64,323		64,323
County Share Operating Expenses	97,225		97,225
County Share Capital Expenses	10,080		10,080
Transfer from Retained Earnings	<u>46,859</u>		<u>46,859</u>
<u>PARKING FUND TOTAL REVENUES</u>	<u>\$535,487</u>	<u>\$0</u>	<u>\$535,487</u>
<u>IV. SPECIAL REVENUE FUND</u>			
Revenues			
Stormwater Management Fee In Lieu	\$10,000		\$10,000
Open Space Fee in Lieu	2,000		2,000
Tree Planting - Forest Conservation	3,000		3,000
Tree Planting - Fee In Lieu	1,500		1,500
Memorials	500		500
Historic Preservation Funds	1,700		1,700
Public Amenity	5,000		5,000
Explorer Scouts	9,000	2,420	11,420
Auxiliary Police	2,500		2,500
Transfer from GF Seized Property	5,000		5,000
Cultural Arts Commission	6,900	15,000	21,900
CDBG Project	35,351		35,351
Community Legacy Grant	200,000		200,000
Plumtree Stream Restoration	651,465	(9,627)	641,838
Chesapeake Sensory Plaza Grant	150,000	38,000	188,000
Community Parks & Playground Grant	0	42,049	42,049
Revolving Loan Fund	<u>1,500</u>		<u>1,500</u>
<u>SPECIAL REVENUE TOTAL REVENUES</u>	<u>\$1,085,416</u>	<u>\$87,842</u>	<u>\$1,173,258</u>
<u>TOTAL REVENUES ALL FUNDS</u>	<u>\$17,740,875</u>	<u>\$259,367</u>	<u>\$17,958,242</u>

**TOWN OF BEL AIR
BUDGET AMENDMENT PROPOSAL
EXPENDITURES
FY 2020**

I. GENERAL FUND

	Approved FY20 Budget	Proposed Changes Inc (Dec)	Amended FY20 Budget
<u>GENERAL GOVERNMENT</u>			
<u>Bel Air Reckord Armory</u>			
Salaries/Benefits	\$100,498	\$6,000	\$106,498
Expenses	102,822	19,800	122,622
Capital Improvements	42,000	97,150	139,150
<u>Administrator</u>			
Salaries/Benefits	157,491		157,491
Expenses	2,625		2,625
Municipal League Dues	18,249		18,249
<u>Town Buildings</u>			
Salaries/Benefits	66,680	(12,093)	54,587
Expenses	208,591	241,235	449,826
Capital Improvements	142,000	(17,600)	124,400
JCI Energy Project	7,639		7,639
<u>Human Resources</u>			
Salaries/Benefits	237,963		237,963
Expenses	31,453		31,453
<u>Election</u>			
Expenses	3,700		3,700
<u>Finance</u>			
Salaries/Benefits	454,774	36,760	491,534
Audit	16,750		16,750
Expenses	30,373	(5,700)	24,673
OPEB Actuarial Valuation/GASB Pension Review	11,200		11,200
<u>Legal Services</u>			
Expenses	39,200	14,100	53,300
<u>Planning & Zoning</u>			
Salaries/Benefits	468,811	(13,000)	455,811
Expenses	77,050	6,825	83,875
Capital Improvements	60,000	(8,200)	51,800
<u>Economic Development</u>			
Salaries/Benefits	355,789	1,388	357,177
Expenses	88,650		88,650
<u>Commissioners</u>			
Salaries/Benefits	27,243		27,243
Expenses	55,190		55,190
<u>Technology</u>			
Salaries/Benefits	159,357	877	160,234
Expenses	172,947		172,947
Hardware	77,100	(16,800)	60,300
Software	38,500	(25,000)	13,500
<u>Public Relations</u>			
Salaries/Benefits	33,798	(7,000)	26,798
Expenses	3,950		3,950
<u>TOTAL GENERAL GOVERNMENT</u>	-3- \$3,292,393	\$318,742	\$3,611,135

**TOWN OF BEL AIR
BUDGET AMENDMENT PROPOSAL
EXPENDITURES
FY 2020**

I. GENERAL FUND (Cont'd)

	Approved FY20 Budget	Proposed Changes Inc (Dec)	Amended FY20 Budget
<u>BENEFITS</u>			
Insurances	\$113,821	(\$109,017)	\$4,804
OPEB (Other Postemployment Benefits)	57,000		57,000
Transfer to Leave Payout Reserve	30,000	(30,000)	0
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<u>TOTAL BENEFITS</u>	\$200,821	(\$139,017)	\$61,804
<u>MISCELLANEOUS</u>			
General Insurance	\$108,000	\$6,000	\$114,000
Miscellaneous Expenses	65,970	(21,000)	44,970
Contingency	3,400		3,400
Transfer to Public Art	5,000	(5,000)	0
Transfer to Capital Reserve	20,000		20,000
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<u>TOTAL MISCELLANEOUS</u>	\$202,370	(\$20,000)	\$182,370
<u>DEBT SERVICE</u>			
Debt Service - Equipment/Vehicles	\$246,056		\$246,056
Debt Service - JCI Energy Project	82,649		\$82,649
Liquor Board Retirement	1,529		1,529
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<u>TOTAL DEBT SERVICE</u>	\$330,234	\$0	\$330,234
<u>PUBLIC SAFETY</u>			
Hydrant Rental	\$159,589		\$159,589
Red Light Camera Program	192,620	(20,000)	172,620
Volunteer Fire Co. Contribution	50,084		50,084
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<u>TOTAL PUBLIC SAFETY</u>	\$402,293	(\$20,000)	\$382,293
<u>POLICE DEPARTMENT</u>			
Salaries/Benefits	\$4,591,978	(\$47,200)	\$4,544,778
Expenses	317,990	5,500	323,490
Police Vehicles, Capital	125,000	35,000	160,000
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<u>TOTAL POLICE DEPARTMENT</u>	\$5,034,968	(\$6,700)	\$5,028,268

**TOWN OF BEL AIR
BUDGET AMENDMENT PROPOSAL
EXPENDITURES
FY 2020**

I. GENERAL FUND (Cont'd)

	Approved FY20 Budget	Proposed Changes Inc (Dec)	Amended FY20 Budget
<u>PUBLIC WORKS</u>			
<u>General Administration</u>			
Salaries/Benefits	\$881,410		\$881,410
Expenses	99,811		99,811
MS4 SWM Program	84,000	30,000	114,000
<u>Town Shop</u>			
Salaries/Benefits	268,384	(56,000)	212,384
Expenses	160,590	20,000	180,590
<u>Streets & Highways</u>			
Salaries/Benefits	698,869	(24,000)	674,869
Expenses	403,874	38,500	442,374
Capital, Construction	345,000		345,000
Vehicle/Equipment, Capital	325,000		325,000
<u>Refuse Collection</u>			
Salaries/Benefits	581,194	30,000	611,194
Expenses	157,878		157,878
Vehicle/Equipment, Capital	0		0
<u>TOTAL PUBLIC WORKS</u>	\$4,006,010	\$38,500	\$4,044,510
<u>COMMITTEES</u>			
Parks & Recreation	\$86,700		\$86,700
Independence Day	15,200		15,200
Boys & Girls Club	10,000		10,000
Christmas Parade	5,000		5,000
<u>Appearance & Beautification</u>			
Expenses	36,800		36,800
Capital Improvements	2,500		2,500
Elderly & Needy	5,000		
Cultural Arts	8,350		8,350
<u>TOTAL COMMITTEES</u>	\$169,550	\$0	\$164,550
<u>TOTAL GENERAL FUND EXPENDITURES</u>	\$13,638,639	\$171,525	\$13,810,164

**TOWN OF BEL AIR
BUDGET AMENDMENT PROPOSAL
EXPENDITURES
FY 2020**

II. SEWER FUND

	Approved FY20 Budget	Proposed Changes Inc (Dec)	Amended FY20 Budget
Harford County Charges	\$1,311,492		\$1,311,492
Salaries/Benefits	\$221,717		
Town Operation Expenses	142,636		142,636
Depreciation	82,000		82,000
Amortization Expense - Sewer Agreement	24,248		24,248
Transfer to SSCI	0		0
Transfer to General Fund	329,313		329,313
Root Control Maintenance	35,000		35,000
Pump Station Engineering	40,000		40,000
Pipe Bursting	125,000		125,000
Connection Payments	50,000		50,000
User Benefit Fees	35,945		35,945
Small Sewer Jet Truck, Capital	0		0
Sewage Pumps, Capital	30,000		30,000
Pump Station Repairs/Replacements, Capital	27,000		27,000
Debt Service - Inflow and Infiltration	15,256		15,256
Debt Service - Sewer System CIP	2,053		2,053
Debt Service - DHCD Refinance II	7,401		7,401
Debt Service - JC Sewer Main	2,077		2,077
Debt Service - Maintenance Van & Truck, Capital	195		195
<u>TOTAL SEWER FUND EXPENSES</u>	<u>\$2,481,333</u>	<u>\$0</u>	<u>\$2,259,616</u>

III. PARKING FUND

Parking Lots

Operating Expenses	\$6,512		\$6,512
Maintenance	3,000		3,000
Resurface Lot	40,000		
Transfer to General Fund	157,173		157,173

Parking Garage

Operating Expenses	27,688		27,688
Elevator Contract/Maintenance	7,240		7,240
Transfer to General Fund	87,354		87,354
Insurance	18,099		18,099
Capital Repairs	15,000		15,000
Debt Service - Parking Garage Sweeper	1,487		1,487
Debt Service - Parking Garage Main/Rep	1,989		1,989
Debt Service - Parking Garage JCI	1,954		1,954

Other

Parking Fine Charges	28,680		28,680
Miscellaneous	1,778		1,778
Postage	1,760		1,760
Depreciation	135,620		135,620
Debt Service-Parking Jeep	153		153

<u>TOTAL PARKING FUND EXPENSES</u>	<u>\$535,487</u>	<u>\$0</u>	<u>\$495,487</u>
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**TOWN OF BEL AIR
BUDGET AMENDMENT PROPOSAL
EXPENDITURES
FY 2020**

IV. SPECIAL REVENUE FUND

	Approved FY20 Budget	Proposed Changes Inc (Dec)	Amended FY20 Budget
Stormwater Management Fee In Lieu	\$10,000		\$10,000
Open Space Fee In Lieu	2,000		2,000
Tree Planting - Forest Conservation	3,000		3,000
Tree Planting - Fee In Lieu	1,500		1,500
Memorials	500		500
Historic Preservation Funds	1,700		1,700
Public Amenity	5,000		5,000
Explorer Scouts	9,000	2,420	11,420
Auxiliary Police	2,500		2,500
Seized Property	5,000		5,000
Cultural Arts Commission	6,900	15,000	21,900
CDBG Project	35,351		35,351
Community Legacy Grant	200,000		200,000
Plumtree Stream Restoration	651,465	(9,627)	641,838
Chesapeake Sensory Plaza	150,000	38,000	188,000
Community Parks & Playground Grant	0	42,049	42,049
Revolving Loan Grant	1,500		1,500
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<u>TOTAL SPECIAL REVENUE EXPENDITURES</u>	<u>\$1,085,416</u>	<u>\$87,842</u>	<u>\$1,173,258</u>
<u>TOTAL EXPENDITURES ALL FUNDS</u>	<u>\$17,740,875</u>	<u>\$259,367</u>	<u>\$17,738,525</u>